



Procurement Office
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To: All Prospective Bidders

From: Courtney Kelly
Assistant Director of Procurement

Date: December 3, 2025

Subject: 26P-002 Landscape Management Services
Addendum No. 1

This addendum will clarify, add, delete, correct, or change information outlined in the Invitation for Bid (IFB) referenced above, and shall be made a part of the solicitation. This addendum must be included in your proposal submission. Failure to complete and submit this addendum with your proposal may result in your firm's proposal being considered non-responsive and therefore rejected.

Pre-Bid Conference Attendees (November 17th , 2025)

Facilities Services Manager : Wendell Epps (HCC)
Grounds Supervisor: Eric Wright (HCC)
Assistant Director of Procurement: Courtney Kelly (HCC)
Jackpot Janitorial: Jamol Speight
Brightview: Brandon and Hayden

Howard Community College
RFP Number: 26P-002
IFB Title: Landscape Management Services
Opening Date: November 10, 2025
Closing Date: December 12, 2025
Addendum No. 1

No.	<u>QUESTION</u>	<u>ANSWER</u>
1	Is there an incumbent on this contract or is it a new contract?	There is an incumbent provider—BrightView currently holds the contract. However, this solicitation represents a new competitive procurement. The college is seeking proposals from all qualified vendors, and the award will be made based on the IFB requirements and the lowest responsive and responsible bidder.
2	Are there maps of the facility?	Maps of the campus can be found on our webpage. https://www.howardcc.edu/about-us/hcc-at-a-glance/locations-and-directions/campus-map/