



NOTRE DAME
OF MARYLAND
UNIVERSITY

Business Articulation Agreement
between
Howard Community College
and
Notre Dame of Maryland University

I. PURPOSE

Notre Dame of Maryland University, Inc. (Notre Dame) and Howard Community College (HOCC) enter into this Articulation Agreement (Agreement) so that students enrolled in the Business programs listed below will have a clear understanding of how their credits will transfer to Notre Dame in the following Business programs:

- Business Administration
- International Business
- Entrepreneurship

This Agreement facilitates the transfer of prospective graduates and graduates of HOCC to Notre Dame and provides valuable advising tools for the student's first two years of study at the community college. Students need to receive their Associate degree prior to enrolling at Notre Dame to be eligible for consideration under this agreement.

II. ASSIGNED RESPONSIBILITIES

A. Notre Dame will:

1. Accept the program requirements that HOCC students complete for the Business programs as outlined in the Articulation documents included with this agreement and as stated in the Notre Dame Transfer Policy.
2. Accept transfer-appropriate courses with a grade of "C" or better, up to a maximum of 68 credits in transfer.

3. Continue working with HOCC on detailed articulation agreements that provide guidelines on additional program to program transfer.
 4. Provide opportunities for HOCC students to participate in activities on the Notre Dame campus prior to enrollment.
 5. Provide concurrent information sessions and advisement opportunities for HOCC students.
 6. Provide assistance throughout the financial aid process and distribute information on external scholarships targeted to transfer students.
- B. HOCC will:
1. Provide opportunities for Notre Dame Admission's personnel to meet with qualified students.
 2. Publicize activities and programs held on the Notre Dame campus.
 3. Publicize this articulation agreement and notify prospective qualified students of this opportunity.
- C. Jointly HOCC and Notre Dame will:
1. Designate appropriate officials to review this Agreement annually to make any changes that are mutually agreed to by the parties as needed. This would include the continuing development of program to program articulation guidelines.

III. ADMISSIONS

- A. Students desiring to enter the bachelor's degree program(s) must apply to Notre Dame and meet the requirements for admission to these programs as indicated on the College's website and/or the current College catalog.
- B. Students must be admitted as a degree seeking student to be eligible for participation under this articulation agreement.
- C. Notre Dame will be responsible for handling admission of students, and the decision of the Notre Dame Admission's staff will be final.

IV. TERMS AND CONDITIONS

- A. Liability
1. Subject to the limitations of the Local Government Tort Claims Act, Howard Community College shall save, defend, indemnify, and hold Notre Dame, its officers, trustees, employees, and agents harmless for any and all claims, actions and suits for bodily injury, death or property damage arising under this Agreement or any extension thereof by reasons of the actions of Notre Dame or its employees or agents.
 2. Notre Dame shall save, defend, indemnify, and hold Howard Community College, its officers, trustees, employees, and agents harmless for any and all claims, actions and suits for bodily injury, death or property damage arising under this Agreement or any extension thereof by reasons of the actions of HOCC or its employees or agents..

B. TERM AND RENEWAL

1. This Agreement shall have an initial term of two (2) years beginning on the date signed below by both College officials. Unless terminated pursuant to the terms outlined below, this Agreement is self-renewing and the program will continue for consecutive one-year periods.

C. TERMINATION CLAUSE

1. Either party may terminate this Agreement at the end of the initial term or at the end of a renewed term by giving the other party at least one year prior written notice. Such termination, however, will not apply to students already accepted to the Notre Dame.
2. This Agreement may be terminated by either party at any time due to a material default of its terms by the other as long as the default has not been cured within a ninety (90) day period from written notice of the default.

D. MISCELLANEOUS

1. This Agreement is not assignable but shall bind the corporate successors of Notre Dame and HOCC.
2. This Agreement will not create an employment or partnership relationship between Notre Dame and HOCC.
3. No amendment to this Agreement shall be valid and binding unless in writing signed by both parties.
4. Notice of any action taken by either party and required to be reported to the other party under this Agreement shall be mailed, certified delivery, to the other party at the address stated below:

Notre Dame of Maryland University
Attention: Sharon Bogdan
Associate VP for Enr Mgt/Registrar
4701 North Charles Street
Baltimore, MD 21210

Notre Dame of Maryland University

Christine DeVenne

Vice President for Academic Affairs

Date

Howard Community College

Sharon J. Ruice

1-19-2012

Date

NOTRE DAME
B.A. Business
Articulation from
A.A. International Business Howard Community College

Howard Community College Course	Howard CC credits	Notre Dame Equivalency	NDM credits	Notes
ENGL 121 English Composition I	3	ENG 101 Expository Writing (general education)	3	
Humanities, Arts and Literature option: SUGGEST SPCH-105 Fundamentals of Public Speaking	3	COM-106 Fundamentals of Oral Communication (general education requirement)	3	
Humanities, Arts and Literature: World Language Sequence	8	Elective (see note)	8	Could be general education language requirement depending on level taken (intermediate vs intro level) and NDM program
ECON-101 Principles of Economics (MACRO)	3	ECO-211 Introduction to Macroeconomics (major requirement)	3	
History Core Course	3	History general (education requirement)	3	
Science Core Course – one course with a lab	4	Natural Science (general education requirement)	4	
Science Core Course – without lab	3	Elective	3	
MATH-145 Business Calculus I	3	Mathematics (general education requirement)	3	
BMGT-150 International Business Issues Seminar	1	Elective	1	
ACCT-111 Principles of Accounting I	3	BUS-211 Principles of Accounting I (major requirement)	3	
ACCT-112 Principles of Accounting II	3	BUS-212 Principles of Accounting II (major requirement)	3	

NOTRE DAME
B.A. Business
Articulation from
A.A. International Business Howard Community College

BMGT-100 Introduction to Business and Organization	3	BUS-105 Creating Your Future: Introduction to Business and Entrepreneurship	3	
BMGT-151 Business Law I	3	BUS-304 Legal Environment in Business (major requirement)	3	
BMGT-203 Business Ethics	3	PHL-334 Business Ethics (general education requirement 300/400 PHL and Values)	3	
BMGT-205 Principles of International Business	3	Elective	3	
CMSY-110 Software Applications for Micros	3	CST-130 Introduction to Microcomputer Applications	3	
ECON-102 Principles of Economics (Micro)	3	ECO-212 Introduction to Microeconomics (major requirement)		
ENTR-101 Entrepreneurship and Creativity	3	Elective	3	
MAT-138 Statistics	4	MAT-215 Basic Statistics (elective)	3	
Maximum Credits Transferred to Notre Dame: 68				
<i>See Notre Dame catalog for full program requirements – major and general education requirements. Transfer credit evaluation can be completed BEFORE application to determine the credits required to complete the BA degree at Notre Dame.</i>				

NOTRE DAME
B.A. Business
Articulation from
A.A. International Business Howard Community College

Courses needed to complete BA in Business at Notre Dame:
(total of 120 credits required for bachelor's degree)

General Education:

* Some of the courses listed below are taken by students while at the community college and **can be transferred – up to 68 credits in transfer allowed in total.**

English Literature (3 credits)

Philosophy (3 credits; *one 200 level**)

Religious Studies (6 credits; RST-201 and one 300/400 level)

Fine Arts (3 credits)*

Language (could be completed depending on placement and requirement)*

Physical Education (1 credit)*

Gender/Cross Cultural (waived based on completion/documentation of AA degree)

Major requirements:

BUS-225 Data Analysis for Business Decisions

BUS-302 Principles of Management

BUS-303 Principles of Marketing

BUS-310 Professional Communications

BUS-321 Corporate Financial Management

BUS-334 Teamwork and Negotiation

BUS-350 International Business

BUS-360 Business Research

BUS-400 Leadership and Empowerment

BUS-432 Advanced Business Policy

BUS-461 Business Practicum (for Women's College students only)

ECO-402 Money and Banking

2 400-level BUS Electives (see list of BUS-48X courses in catalog)

NOTRE DAME
B.A. Business
Articulation from
A.A. Entrepreneurship Howard Community College

Howard Community College Course	Howard CC credits	Notre Dame Equivalency	NDM credits	Notes
ENGL 121 English Composition I	3	ENG 101 Expository Writing (general education)	3	
Humanities, Arts and Literature option: SUGGEST SPCH 105 Fundamentals of Public Speaking	3	COM-106 Fundamentals of Oral Communication (general education requirement)	3	
Literature Core Course	3	English Literature (general education requirement)	3	
Arts Core Course	3	Fine Arts (general education requirement)	3	
ECON-101 Principles of Economics (MACRO)	3	ECO-211 Introduction to Macroeconomics (major requirement)	3	
History Core Course	3	History general (education requirement)	3	
Science Core Course – one course with a lab	4	Natural Science (general education requirement)	4	
Science Core Course – without lab	3	Elective	3	
MATH-145 Business Calculus I	3	Mathematics (general education requirement)	3	
ENTR-101 Entrepreneurship and Creativity	3	BUS-105 Create Your Future: Introduction to Business and Entrepreneurship (elective)	3	
ACCT-111 Principles of Accounting I	3	BUS-211 Principles of Accounting I (major requirement)	3	
ACCT-112 Principles of Accounting II	3	BUS-212 Principles of Accounting II (major requirement)	3	
BMGT-100 Introduction to Business and	3	Elective	3	

NOTRE DAME
B.A. Business
Articulation from
A.A. Business Administration Howard Community College

Howard Community College Course	Howard CC credits	Notre Dame Equivalency	NDM credits	Notes
ENGL 121 English Composition I	3	ENG 101 Expository Writing (general education)	3	
Humanities, Arts and Literature option: SUGGEST SPCH 105 Fundamentals of Public Speaking	3	COM-106 Fundamentals of Oral Communication (general education requirement)	3	
Fine Arts Core	3	Fine Arts (general education requirement)	3	
Literature Core Course	3	English Literature (general education requirement)	3	
ECON-101 Principles of Economics (MACRO)	3	ECO-211 Introduction to Macroeconomics (major requirement)	3	
History Core Course	3	History general (education requirement)	3	
Science Core Course – one course with a lab	4	Natural Science (general education requirement)	4	
Science Core Course – without lab	3	Elective	3	
MATH-145 Business Calculus I	3	Mathematics (general education requirement)	3	
ENTR-101 Entrepreneurship and Creativity	3	BUS-105 Create Your Future: Introduction to Business and Entrepreneurship (elective)	3	
ACCT-111 Principles of Accounting I	3	BUS-211 Principles of Accounting I (major requirement)	3	
ACCT-112 Principles of Accounting II	3	BUS-212 Principles of Accounting II (major requirement)	3	
BMGT-100 Introduction to Business and	3	Elective	3	

NOTRE DAME
B.A. Business
Articulation from
A.A. Business Administration Howard Community College

Organization				
BMGT-151 Business Law I	3	BUS-304 Legal Environment in Business (major requirement)	3	
BMGT-203 Business Ethics	3	PHL-334 Business Ethics (general education requirement 300/400 PHL and Values)	3	
BMGT-205 Principles of International Business	3	Elective	3	
CMSY-110 Software Applications for Micros	3	CST-130 Introduction to Microcomputer Applications (major requirement)	3	
CMSY-129 Principles of the Internet	3	Elective	3	
ECON-102 Principles of Economics (Micro)	3	ECO-212 Introduction to Microeconomics (major requirement)		
MATH-138 Statistics	4	MAT-215 Basic Statistics (elective)	3	
Maximum Credits Transferred to Notre Dame: 68				
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Philosophy (3 credits; *one 200 level**)

Religious Studies (6 credits; RST-201 and one 300/400 level)

Language (3-9 credits depending on placement and requirement)*

Physical Education (1 credit)*

Gender/Cross Cultural (can be waived with completion of AA degree)

Major requirements:

BUS-225 Data Analysis for Business Decisions

BUS-302 Principles of Management

BUS-303 Principles of Marketing

BUS-310 Professional Communications

BUS-321 Corporate Financial Management

BUS-334 Teamwork and Negotiation

BUS-350 International Business

BUS-360 Business Research

BUS-400 Leadership and Empowerment

BUS-432 Advanced Business Policy

BUS-461 Business Practicum (for Women's College students only)

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